4.4.2 Policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities on the web. (Lab, library, sports complex, computers and class rooms)

The comprehensive infrastructure of the College is constituted by elementary features like buildings, classrooms and playgrounds, and advanced attributes like ICT-enabled classrooms and library facilities.

Each of the curricular, co-curricular and extra-curricular facilities available in the Departments are maintained and managed in such a way that they are freely accessible to all the students, but strictly monitored by a member of the faculty, who is in charge of the particular class as their Group Tutor.

In order to achieve the objectives, set by the institution, maintains strong working relationships among parents, teachers and other institutions, in support of students. ensures all kinds of support and assistance towards the development of the college after having a budgetary allocation of fund for various purposes.to improve the physical condition of college and for the welfare of the students, institute provide fund for day to day maintenance of the college including electricity, water and other service charges, appointing teaching and non-teaching temporary staff over and above the sanctioned posts for the smooth functioning of the academic and administrative activities, funding for academic programmes like seminars, conferences/workshops, conducting ceremonies, college beautification, women empowerment, co-curricular activities, merit awards for academic and extracurricular excellence and other staff and students welfare programmes.

While purchasing any product annual maintenance contract and warranty is kept as one of the important criterion.

The **IT facility**, commonly known as the Computer club, renders common computer facility in the institution. An uninterrupted network supply is provided every classroom, the College office and the computer centre are connected through optic fibre cables as a network which is monitored by the IT Club

All common seminar halls, audio systems, play grounds, toilets, rest rooms are maintained by institute and Management. The Principal monitors the utilization of these spatial facilities.